

# GIET SCHOOL OF PHARMACY

(SRI KOUNDINYA EDUCATIONAL SOCIETY)

(Affiliated to Andhra University, Approved by AICTE & PCI)

NH-16, Chaitanya Knowledge City, RAJAMAHENDRAVARAM - 533 296. E.G.District., (A.P.)

Tel : 0883 - 2484444, E-mail : gietpharmacy@gmail.com, Website : www.gietpharmacy.in

## Internal Quality Assurance Cell (IQAC)

### Minutes of the meeting held on 13<sup>th</sup> September, 2021

#### **Agenda:**

1. Setting benchmarks for teaching learning programme, graduate outcome and teachers quality.
2. Discuss on requirement for books, chemicals, instruments and AMC.
3. To Promote research activities for students and faculty
4. To organise social drives for awareness amongst students and citizens.
5. To involve industrial expertise for curriculum enrichment.
6. To take feedback from all stake holders
7. To encourage students to participate in various presentations and conferences held

#### **The following points were discussed in the meetings:**

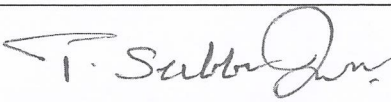


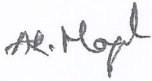
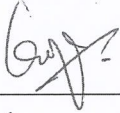
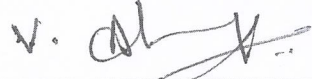
1. Principal presented on strategic plan and quality objectives for effective curriculum delivery and week students monitoring.
2. Members of the meeting discussed to improvise their research through research paper presentations and attending conferences. Faculty members can also motivate and guide the students regarding participation and presentation of research papers. The suggestions from members are appreciated and accepted by the principal.
3. IQAC Coordinator discussed about overall activities during the academic sessions.
4. Requirements of chemicals, glass ware, books have been discussed.
5. It has been decided to arrange various social programmes through NSS.



  
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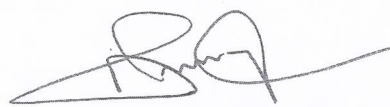
6. The committee has decided to organise an orientation programme for freshers of B. Pharm. and Pharm. D to inspire and support them.
7. Principal and Members discussed about the improvement of results, student attendance and their performance.

The following members were present for the meeting

S.No	Name of the member	Signature
1	Dr. P.Subbaraju	
2	Dr. S.Ramachandran	
3	Dr. V.D. Sundar	
4	Dr A.R.Magesh	
5	Dr. C.Gopi	
6	Mrs.V.Alekhyia	



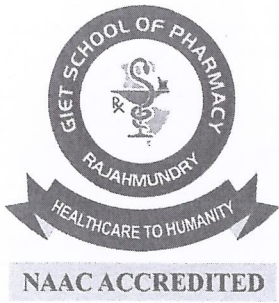
IQAC Coordinator  
(Dr. T. DEEPAN)



IQAC Chairman  
(Dr. M. D. DHANARAJU)




**Dr. M.D. DHANA RAJU,**  
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## Internal Quality Assurance Cell (IAQC)

### Minutes of the meeting held on 8<sup>th</sup> December, 2021

#### Agenda:


1. To conduct various value-added programmes
2. Planning of NAAC and NIRF activities
3. Encouragement of Faculty to submit research proposal and patents
4. To enhance placement activities
5. To conduct Jal Shakti Abhiyan by NSS
6. Review of teaching and learning process
7. To discuss for preparation of AQAR

#### The following points were discussed in the meetings:

The IQAC coordinator presented the action taken report for the last meeting held and discussed about the strength and weakness of the departments and necessary actions should be taken to overcome.

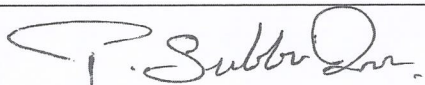
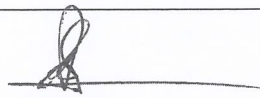
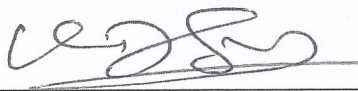
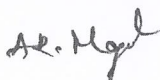
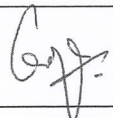

1. The members of governing council after discussions willing to continue in All India council for technical education (AICTE), New Delhi as per the PCI [Pharmacy council of India] course, specialization and intake for the academic year 2022-2023
2. The IQAC members and NSS coordinator created a calendar for encouraging curricular and co-curricular activities, social activities etc.
3. Discussion of project works, mid-term reviews, elective courses and division of students to projects.




  
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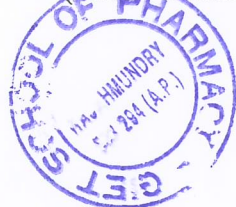
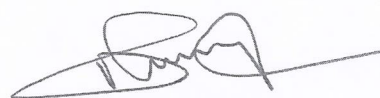
4. Principal suggested to involve industrial persons and eminent academicians for enrichment of curriculum and it benefits the students to develop their skills by attending the sessions of eminent speakers. All the members of the meeting accepted unanimously.
5. Principal instructed NIRF coordinator to prepare and submit the documents for the academic year.
6. The members of the governing body discussed about the project proposals and advised faculties to complete their research proposal for applying to CPCSEA (Committee for the purpose of control and supervision of experiments on Animals) before 31<sup>st</sup> December 2021.

The following members were present for the meeting

S.No	Name of the member	Signature
1	Dr. P.Subbaraju	
2	Dr. S.Ramachandran	
3	Dr. V.D. Sundar	
4	Dr A.R.Magesh	
5	Dr. C.Gopi	
6	Dr.V.Alekhya	



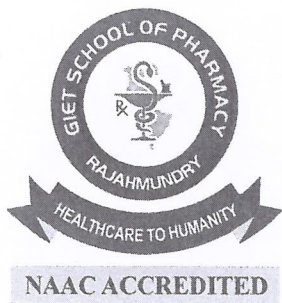
IQAC Coordinator  
(Dr. T. DEEPAN)

IQAC Chairman  
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## Internal Quality Assurance Cell (IAQC)

### Minutes of the meeting held on 21<sup>st</sup> March, 2022

#### **Agenda:**

1. To upgrade the infrastructure facilities at the institute for preparing forth coming needs.
2. To file more number of patents, research papers and books.
3. To organise a greater number of workshop/seminars through IQAC.
4. Preparation of NAAC activities, formation of committees
5. To organise rallies to create awareness amongst citizens.
6. Strengthening of ICT facilities in the class rooms.

#### **The following points were discussed in the meetings**

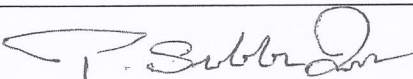
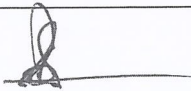

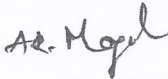
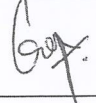
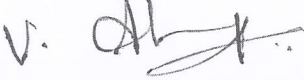
1. The members of governing body insisted the Principal, Head of the departments and faculty members to prepare for the cycle 2 accreditation by the National assessment and Accreditation Council (NAAC).
2. Principal and IQAC coordinator discussed with the members about systematic criteria wise documentation along with the numbering.
3. Committee should involve in quality improvement parameters; department wise assessment of quality has to be done and the committee can suggest the quality improvement parameters in weaker departments.

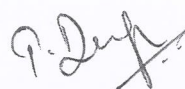


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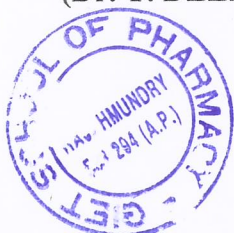
4. Overview on the research paper published/communicated from each department are discussed and suggested to increase the number and principal advised to publish in Scopus indexed/ high impact factor journals.
5. The members were also discussed about encouraging the students to participate in annual gatherings and sports activities.
6. Principal instructed to conduct the internal auditing on departmental chemical stock registers, utility register and the central store register.

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