



# GIET SCHOOL OF PHARMACY

(SRI KOUNDINYA EDUCATIONAL SOCIETY)

(Affiliated to Andhra University, Approved by AICTE & PCI)

NH-16, Chaitanya Knowledge City, **RAJAMAHENDRAVARAM** - 533 296. E.G.District., (A.P.)

Tel : 0883 - 2484444, E-mail : gietpharmacy@gmail.com, Website : www.gietpharmacy.in

## DVV QUERIES

<b>Metric Level Deviation</b>  6.3.2	<b>Provide Policy document on providing financial support to teachers.</b>
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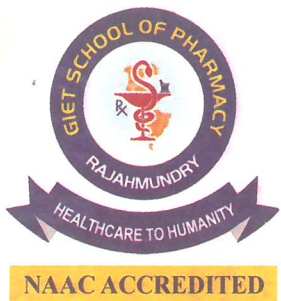
## DVV RESPONSE

**Policy document on providing financial support to teachers**

Sl. No	Particulars	Page Numbers
01	Policy document on providing financial assistance to teachers	02 – 04



**Jr. M.D. DHANA KAJU**  
Principal. M.Pharm., Ph.D.  
GIET SCHOOL OF PHARMACY  
NH-16, Chaitanya Knowledge City  
RAJAMUNDRY-533 296; (A.P.)



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## POLICY DOCUMENT

### FINANCIAL SUPPORT TO ATTEND FDPS/ RESEARCH WORKS CONFERENCES/ WORKSHOPS/ SEMINARS/ SYMPOSIA/ MEMBERSHIPS

#### INTRODUCTION

The Scheme at the institution provides financial assistance for teaching staff to perform research work in the college and attend FDPs/Workshops/ SeminarsConferences at Colleges/ State/ National and International level in Pharmaceuticalfield as well as to obtain Professional membership of the relevant field. It intends to promotehigh standards in faculties by way of extending facilities and researches by providing a forumfor sharing their experience in teaching and research.

#### OBJECTIVE

The basic objective of financial assistance is as follows:

- ❖ To inculcate research aptitude and upgrade research skills of the faculty.
- ❖ To upgrade educational qualification of teaching staff.
- ❖ To create healthy platform for teachers to exchange their knowledge and ideas.
- ❖ To upgrade an in-depth knowledge of subjects of teachers from eminent academiciansas well as from research institutions.
- ❖ To improve interaction of faculty with the outside world.



**Dr. N.D. DHANA RAJU,**  
Principal. M.Pharm., Ph.D.  
GIET SCHOOL OF PHARMACY,  
NH 16, Chaitanya Knowledge City,  
Rajamahendravaram, Andhra Pradesh

## ELIGIBILITY

Financial assistance will be available for full time teaching faculty of the institute.


## NATURE OF ASSISTANCE AVAILABLE UNDER THE SCHEME

- ❖ Financial assistance for the purchase of chemicals/glassware to undertake Ph. D research work in the college/and other research projects.
- ❖ Financial assistance to attend State/ National/International level FDPs/ Research Works/ Seminars/ Workshops/ Conferences in the field of Pharmaceutical sciences.
- ❖ Financial support to obtain professional membership of the relevant field on seniority basis.
- ❖ Teaching staff can avail the physical facilities or financial assistance towards their Doctoral programme up to 1lakh.
- ❖ Financial assistance to take up research projects and publish articles in the scopus indexed journals/ UGC care list journals.

## PROCEDURE OF APPLYING FOR THE SCHEME

- ❖ The teachers who wish to avail financial assistance for their Ph. D research work should submit the chemical/glassware requirement for their research work.
- ❖ The teachers who wish to avail financial assistance for attending FDPs/ Seminars/ Conferences/ Workshops should submit the relevant documents such as registration receipt, participation/ presentation certificate with in 3 days after attending the FDPs/ Seminars/ Conferences/ Workshops.
- ❖ All the necessary documents should be submitted to the central office after authorisation by Principal



  
**Dr. M.D. DHANA RAJU,**  
Principal. M.Pharm., Ph.D  
GIET SCHOOL OF PHARMACY,  
NH 16, Chaitanya Knowledge City,  
TUMKUR 532 206 1201

## PROCEDURE FOR APPROVAL

- ❖ The teaching staff must submit the certificate of attendance of FDPs/ Seminars/ Conferences/ Workshops/ Symposia, Professional memberships to the academic, research coordinator and accountant.
- ❖ After submission of required documents college accountant may release amount approved by Principal.
- ❖ The faculty will be sanctioned with full registration amount towards attending FDPs/ Seminars/ Conferences/ Workshops and 50% membership fees to obtain professional memberships.



**PRINCIPAL**



**Dr. M.D. DHANA RAJU,**  
Principal. M.Pharm., Ph.D.  
GIET SCHOOL OF PHARMACY,  
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RAJAHMUNDRY-533 296. (A.P.)