



GIET SCHOOL OF PHARMACY

(SRI KOUNDINYA EDUCATIONAL SOCIETY)

(Affiliated to Andhra University, Approved by AICTE & PCI)

NH-16, Chaitanya Knowledge City, **RAJAMAHENDRAVARAM** - 533 296. E.G.District., (A.P.)

Tel : 0883 - 2484444, E-mail : gietpharmacy@gmail.com, Website : www.gietpharmacy.in

NAAC ACCREDITED

Internal Quality Assurance cell (IAQC)

Minutes of the meeting held on 17th Aug 2019

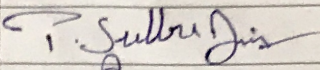
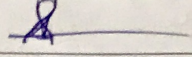
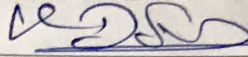
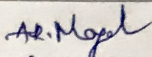
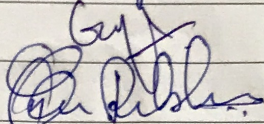
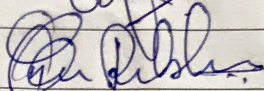
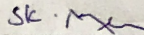
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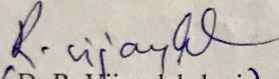
1. Review of academic and research performance.
2. Discuss on requirement of books, chemicals, instruments and AMC.
3. To conduct orientation programme for fresher's of both B. Pharm and Pharm. D courses.
4. To plan and organise PoshanAbhiyan program and medical camps.

The following points were discussed in the meeting:

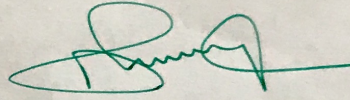
1. The IQAC coordinator explained a review about the previous academic year on students' performance in academics and research.
2. The committee members has discussed about
 - i. Requirement of books, service of instruments, and chemicals.
 - ii. Review of quotation of instruments
 - iii. Review of quotation of chemicals.
3. The committee has taken decision to organise orientation programme for fresher's of B. Pharm and Pharm D courses to motivate and encourage them. The parents and freshers should be made aware of the do's and don'ts of the college, scholarship information, rules and regulation, syllabus and curriculum of the course.
4. The IQAC members along with the NSS coordinator planned to conduct PoshanAbhiyan month for organising awareness programme on women hygiene, nutrition and balanced diet. The medical camps like blood donation, dental camp, eye camp were planned to extend the social responsibilities at Velugubanda village.

The following members were present for the meeting

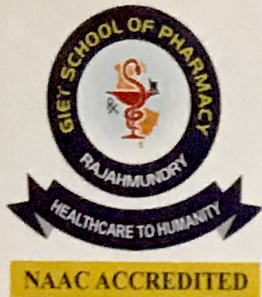
S.No.	Name of the member	Signature
1	Dr P. Subbha Raju	
2	Dr S. Ramachandran	
3	Dr V.D. Sundar	
4	Dr AR. Magesh	
5	Dr C. Gopi	
6	Mr John Krubhakaran	
7	Mr. SK.Meera	


(Dr R. Vijayalakshmi)

IQAC Coordinator



Dr. M.D. Dhanaraju,
Principal. M.Pharm., Ph.D.
GIET SCHOOL OF PHARMACY,
NH-16, Chaitanya Knowledge City
RAJAHMUNDRY-533 296: (AP)



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Internal Quality Assurance cell (IAQC)

Minutes of the meeting held on 30th Nov 2019

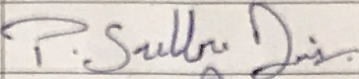
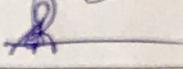
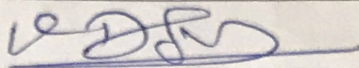
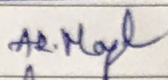
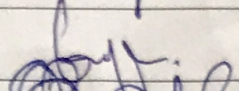
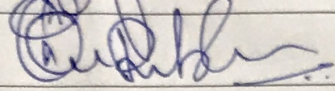
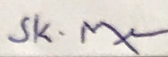
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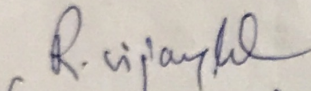
1. To encourage students participation for submission of research findings in IPC 2019 and other conferences
2. To motivate teaching staff to apply for funding.
3. To plan and conduct extension programmes.
4. To include GPAT/PGECET/competitive exam coaching classes for final year B.Pharm students.

The following points were discussed in the meeting:

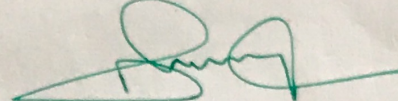
1. The IQAC has motivated the teachers and students for active participation of IPC 2019 to present their research work as oral/poster presentations.
2. The committee has motivated the teaching staff to apply for funding from AICTE, UGC DST, DBT and others. The applications were undergone for critical evaluation by subject expert. The selected applications were suggested to apply for funding.
3. The IQAC members discussed with the NSS coordinator to conduct extension programme like Swatch Bharat and awareness camps on Filariasis, Leprosy, AIDS etc.
4. The committee has discussed with the teachers to conduct special coaching classes for GPAT/PGECET/Competitive exams for the final year students. The Coordinator was supposed to conduct model test for every fortnight.

The following members were present for the meeting

S.No.	Name of the member	Signature
1	Dr P. Subbha Raju	
2	Dr S. Ramachandran	
3	Dr V.D. Sundar	
4	Dr AR. Magesh	
5	Dr C. Gopi	
6	Mr John Krubhakaran	
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(Dr R. Vijayalakshmi)

IQAC Coordinator



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Internal Quality Assurance cell(IAQC)

Minutes of the meeting held on 7th March 2020

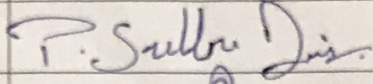
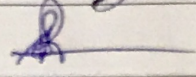
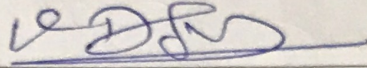
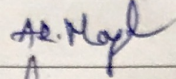
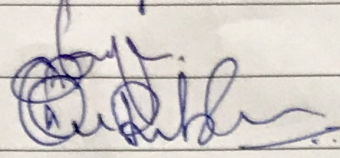
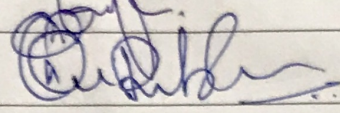
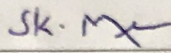
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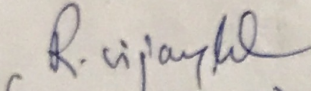
1. To conduct internal administrative audit.
2. To plan for internship programme
3. To organise mentorship for the forthcoming semester
4. To collect Student feedback
5. To collect feedback from Stakeholders

The following points were discussed in the meeting:

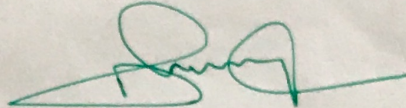
1. Minutes of the previous meetings were confirmed.
2. Guidelines for internal administrative audit is discussed and they are as follows
 - I. Stock verification in all departments
 - II. Attendance records
 - III. Service book completion
 - IV. Verification of exam cell
 - V. Verification of library books
3. It was discussed in the meeting to arrange for internship programme for B. Pharm and Pharm D at various hospitals and Industries.
4. Mentorship for the students for forthcoming semester were discussed and prepared.
5. The academic coordinator is insisted to collect the students' feedback form. It was critically assessed to present the inputs for quality improvement.
6. Dissemination of all relevant information to all stakeholders for sensitizing them on the various quality parameters and collect the feedback for further recommendations of quality improvement.

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