

# GIET SCHOOL OF PHARMACY

(SRI KOUNDINYA EDUCATIONAL SOCIETY)

(Affiliated to Andhra University, Approved by AICTE & PCI)

NH-16, Chaitanya Knowledge City, **RAJAMAHENDRAVARAM** - 533 296. E.G.District., (A.P.)

Tel : 0883 - 2484444, E-mail : [gietpharmacy@gmail.com](mailto:gietpharmacy@gmail.com), Website : [www.gietpharmacy.in](http://www.gietpharmacy.in)

Date: - 22-10-2021

## ANNUAL E-GOVERNANCE REPORT AY:2021-2022

The principal is pleased to present the following Annual e-Governance Report of GIET School of Pharmacy for the Academic Year 2021-22.

The Institution has implemented e-Governance in the following areas of operation:

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

The details of the above are as follows:

I. Implementation of e-Governance in Administration College Website- <https://www.gietpharmacy.in>. The website is constantly updated with respect to Placements, Conferences, Workshops and information related to various committees like student welfare and grievance. Academic calendars, examination time table, semester end examination results and other related information like holiday are also hosted in college website. The college submits its data annually on the AISHE portal All India Survey on Higher Education -AISHE -<http://aishe.gov.in/aishe/instituteLogiPage>. Data is submitted on several parameters such as teachers, student enrolment, programs, examination results, education finance, infrastructure. Indicators of educational development such as Institution Density, Gross Enrolment Ratio, Student-teacher ratio, Gender Parity Index.



  
**Dr. M.D. DHANA RAJU,**  
Principal. M.Pharm., Ph.D  
GIET SCHOOL OF PHARMACY,  
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## 2. Implementation of e-Governance in Finance and Accounts

**Accounts:** All the Payments and Receipts information is managed on Tally-9. The competent auditors audit the necessary information in the Tally.

**Online Fees Payment:** Institution has successfully implemented cashless fees payment system through POS terminals and implementation of Unified Payment Interfaces (UPI) such as Paytm, PhonePe and internet payment. Majority of the students are paying the fees through online.

## 3. Student Admission and support:

### a. Admission Details:

The admission details including student admit year, branch, register number and category of the admission are uploaded to state government websites <https://jnanabhumi.ap.gov.in/> and in <https://the-survey-apsche.ap.gov.in/>. Further details like fee reimbursement and other financial benefits received from the state government are uploaded.

### b. Academic Details:

The academic details of the students are uploaded to ECAP, our college existing automation. All details regarding their attendance and marks obtained in internal and external exams are uploaded for communicating the parents their wards. SMS provision is available in the ECAP. In the academic year 2016-17, the college has procured ECAP offered by Web pros Solutions, Vizag for better and efficient e-governance.

## 4. Examination



A handwritten signature in green ink, appearing to read "Dr. M.D. Dhana Raju".

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The internal examination related details are like the time tables are posted in the college website.. The external practical examination time tables are posted in the website and the both the internal and external marks are uploaded to university portal. The results are given in the university portal which are displayed for students in college website.

#### AGENDA FOR GOVERNING BODY MEETING:

1. Accepting the resignations of the faculty.
2. Progressing the NAAC preparation.
3. Sponsoring faculty members to Attend Conferences.
4. Applying for AU ratification for faculty position
5. To Send a greater number of students to internships in various companies



PRINCIPAL

**Dr. M.D. DHANA RAJU,**  
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NAAC ACCREDITED

Tel : 0883 – 2484444, 6577444, Fax: 0883 – 2484444, 2484739.

## Full Composition of Board of Governors in the Institution

S.No	Name of member of BoG	Qualifications and Positions in the current engagements	Position in theBoG	Nominated by
<b>Chairperson</b>				
1	Prof V. Bala Mohan Das	M.Com.,PhD Former Vice-Chancellor AcharyaNagarjuna University	Chairperson	Registered Society
<b>Members of the Society</b>				
2	Sri K.V.V.SathyanarayanaRaju	M.A.,LL.B Founder Chairman Chaitanya Educational Group	Member	Registered Society
3	Sri K.SasiKiranVarma	B.Tech Managing Director Godavari Institute of Engineering & Technology Rajahmundry	Member	
4	Capt. Dr. DLN. Raju	M.Com,PhD CEO,Chaitanya Educational Society	Member	
5	Sri K.RaviKiranVarma	M.B.A Managing Director Konaseema Institute of Medical Sciences & Research Foundation, Amalapuram	Member	
<b>Two faculty members of the Institution</b>				
6	Prof.S.Ramachandran	M.Pharm.,PhD Professor GIET School of Pharmacy Rajahmundry	Member	Registered Society
7	Mrs.R.Vijayalakshmi	M.Pharm., PhD Professor GIET School of Pharmacy Rajahmundry	Member	
<b>Educationists or Industrialists</b>				
8	Dr.T.V.Narayana	Professor & Director Dr. HLT College of Pharmacy Channapatna, Karnataka	Member	Registered Society
9	GopichandShiyal	Director Shiyal Chemicals& Pharmaceuticals Chennai	Member	
<b>One nominee of the AICTE/UGC Nomination requested can be accepted-attach the request letter</b>				
10	AICTE Nominee-Request letter attached		Member	AICTE
<b>One nominee of the State Government. Nomination requested can be accepted-attach the request letter</b>				
11	State Govt Nominee-Request letter attached		Member	State Government
<b>One nominee of the university to which the Institution is affiliated. Nomination requested can be accepted-attach the requested letter</b>				
12	Prof. S. V. Naidu	Andhra University, Visakhapatnam	Member	Registrar Andhra University, Visakhapatnam
<b>Head of the Institution</b>				
13	Dr.M.D.Dhanaraju	M.Pharm.,PhD Principal GIET School of Pharmacy Rajahmundry	Member- Secretary	Registered Society



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# MINUTES OF THE GOVERNING BODY MEETING

Date : 21.10.2021

Time : 11:00 AM

Venue : Board Room - GIET School of Pharmacy

The following members of the governing body were present during the meeting

1. Sri K.V.V. Satyanarayana Raju
2. Sri K. Sasikumar Varma
3. Capt D.L.N. Raju
4. Dr. M.D. Dhana Raju
5. Dr. S. Ramachandran
6. Dr. R. Vijayalakshmi

The following resolution/recommendations were made during the meeting

# The members of governing body insisted the Principal, Head of the Departments and faculty members to prepare for the cycle 2 accreditation by the National Assessment and Accreditation Council (NAAC).

# A request for providing Annual maintenance charges (AMC) for sophisticated instruments was made to the members and a budget of Rs 3,00,000/- was sanctioned. The budget was to be utilized for servicing the equipments and obtaining AMC for annual maintenance of the instruments.



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# The governing body empowered the principal to spend on the purchase of ups, stabilizers, batteries and other accessories for the labs upto a sum of Rs 3,00,000/- [Rupees three lacs only]

# The members of governing body discussed about project proposals and advised faculties to complete their research proposal for applying to CPCSEA [Committee for the Purpose of Control and Supervision of Experiments on Animals] before 31<sup>st</sup> December 2021.

# A request was placed before the members of the governing body for chemical requirements to conduct regular lab & research for the academic year 2021-22. The members allocated a budget of Rs 3,00,000 [Three lakh rupees] for the purchase of chemicals.

# The instrumental requirements of various laboratories as per the norms of Pharmacy Council of India was discussed in the meeting and the governing body requested the Principal to collect the quotation for instrument purchase.

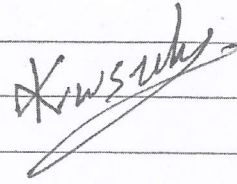
# The members of governing council after discussions willing to continue in All India Council for Technical Education (AICTE), New Delhi as per the PCT [Pharmacy Council of India] course, Specialization and Intake for the academic year 2022-23.



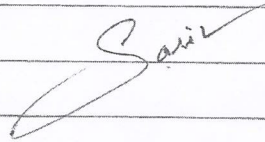
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SIGNATURE OF THE MEMBERS

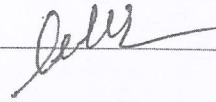
Dr. K.V.V. Satyanarayana Raju  
Founder chairman  
Chaitanya Educational Society



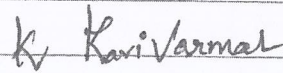
Sri K. Sasikiran Varma  
Managing Director  
Chaitanya Educational group



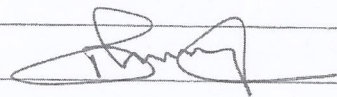
Capt D.L.N. Raju  
Chief Executive offices  
Chaitanya Educational group



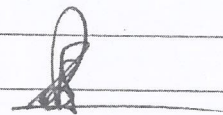
Sri K. Ravikiran Varma  
member  
Sri Koundinya Educational Society




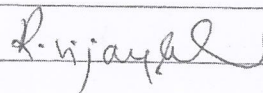
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